

Component Credit Value:	4
Component Level:	One
Component Guided Learning Hours:	36
Ofqual Component Reference No:	J/617/1877
Component Review Date:	31/07/2023
Component Sector:	1.3 Health and Social Care

Component Summary

This component encourages the learners to explore the role of the care worker. They will investigate organisational policies, procedures and values, look at effective communication skills and the importance of confidentiality.

Standards

This component has **6** standards

1	Know about the values that underpin the role of the care worker
2	Know the responsibilities and boundaries of the care worker role
3	Know about the importance of effective communication in the care worker role
4	Know about the need for confidentiality in the role of the care worker
5	Know about the importance of organisation policies and procedures
6	Know about the role of the care worker in the support and supervisory process

It is expected that before the component is delivered, the Tutor/Assessor will have read the Qualification Handbook to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled.

Summary of Assessment

This component may be assessed through:

1) an internally set, internally marked and externally verified portfolio of evidence. The information on the following pages details what the learner must successfully complete to achieve the component. Knowledge that must be demonstrated by the learner is highlighted in purple and any associated assessment requirements have been provided. Assessment verbs are displayed in *italics* and expectations for these at each level, along with information on different assessment methods, are available in 'A Guide to Assessing AIM Awards Qualifications' on the AIM Awards website (www.aimawards.org.uk).

This document has been designed to be used as a Record of Learner Achievement Form; Assessors must make it clear to Internal and External Verifiers where achievement of each standard has been evidenced. Once the work has been marked and signed off as meeting the standards by the Assessor, final feedback should be provided to the learner.

Or

2) an externally set, externally marked online Multiple Choice Question (MCQ) exam. The online multiple choice exam must be invigilated by an AIM approved invigilator. Further information on our requirements is detailed in the qualification handbook.

Where a component may be assessed through either portfolio of evidence, or an externally set, externally marked MCQ exam, the centre must choose one of these assessment methods for the assessment of the component.

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1 The learner will know about the values that underpin the role of the care worker

The learner must know:		Assessment Requirements		Evidence Location
1.a	Values which are important to the role of the care worker	Learners must <i>identify</i> the values which are important to the role of the care worker	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
1.b	How care workers may promote one of the important values	Learners must <i>give</i> an example of how care workers may promote one of the important values.		
1.c	A potential issue relating to equality, diversity or rights in a care organisation	Learners must <i>give</i> an example of a potential issue relating to equality, diversity or rights in a care organisation.		
1.d	How the role of a care workers fits within an organisation, relating to its aims and values	Learners must <i>state</i> how the role of a care worker fits within an organisation, relating to its aims and values.		

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2 The learner will know the responsibilities and boundaries of the care worker role

The learner must know:		Assessment Requirements		Evidence Location
2.a	Responsibilities of the care worker role	Learners must <i>list</i> responsibilities of the care worker role.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
2.b	Boundaries of the care worker role, i.e. relationship with the individual	Learners must <i>list</i> boundaries of the care worker role.		
2.c	Examples of abuse relating to the care worker role	Learners must <i>identify</i> a minimum of two examples of abuse relating to the care worker role.		
2.d	The procedure for reporting any issues relating to boundaries or abuse in the care worker role	Learners must <i>state</i> the procedure for reporting any issues relating to boundaries or abuse in the care worker role.		

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3 The learner will know about the importance of effective communication in the care worker role

The learner must know:		Assessment Requirements		Evidence Location
3.a	Different methods of communication in the care worker role	Learners must <i>list</i> a minimum of two different methods of communication in the care worker role.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
3.b	Skills which contribute to effective communication	Learners must <i>list</i> a minimum of two skills which contribute to effective communication.		

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4 The learner will know about the need for confidentiality in the role of the care worker

The learner must know:		Assessment Requirements		Evidence Location
4.a	The importance of maintaining confidentiality in the care worker role	Learners must <i>state</i> why it is important to maintain confidentiality in the care worker role.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
4.b	Ways in which confidentiality is maintained	Learners must <i>identify</i> a minimum of two ways in which confidentiality is maintained.		
4.c	The importance of checking people's identify in the care worker role	Learners must <i>state</i> the importance of checking people's identify before: <ul style="list-style-type: none"> (a) disclosing information relating to individuals (b) allowing visitors on premises 		

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5 The learner will know about the importance of organisation policies and procedures

The learner must know:		Assessment Requirements		Evidence Location
54.a	Why it is important for care workers to follow organisational policies and procedures	Learners must <i>state</i> why it is important for care workers to follow organisational policies and procedures.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
5.b	Different policies and procedures relating to a care organisation	Learners must <i>identify</i> a minimum of two policies and/or procedures relating to a care organisation.		
5.c	The organisational systems in place to support the care worker	Learners must <i>identify</i> the organisational systems in place to support the care worker.		

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6 The learner will know about the role of the care worker in the support and supervisory process

The learner must know:		Assessment Requirements		Evidence Location
6.a	The purpose of staff supervision	Learners must <i>identify</i> the purpose of staff supervision.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
6.b	Why it is important to support others in the care worker role	Learners must <i>state</i> why it is important to support: <ul style="list-style-type: none"> (a) families (b) carers (c) significant others in the lives of individuals 		

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Final Tutor Feedback (Strengths and Areas for Improvement):

Learner Submission Declaration

I declare that this is an original piece of work and that all of the work is my own unless referenced.

Assessor Declaration

I confirm that this learner's work fully meets all the assessment requirements listed above at the correct level and that any specified evidence requirements have been addressed.

Assessor: _____ **Learner:** _____ **Date:** _____

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Document Version History

<i>Version Number</i>	<i>Date</i>	<i>Description</i>
2	June 2021	MCQ assessment option available for this component (details on page 2)

It is expected that before the component is delivered, the Tutor/Assessor will have read the Qualification Handbook to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled.