

Component Credit Value:	2
Component Level:	Entry 3
Component Guided Learning Hours:	20
Ofqual Component Reference No:	A/617/1357
Component Review Date:	31/07/2022
Component Sector:	7.2 Warehousing and Distribution

Component Summary

The purpose of this component is to develop the learner's basic knowledge of the distribution environment. Learners will focus their learning on a specific distribution centre/process where they will explore the process itself, the equipment used, and the roles employed at each stage of that process.

The aim of this component is, therefore, to support a learner's awareness of the distribution environment with a focus on process, equipment and roles.

Standards

This component has **2** standards

1	Know about the distribution operations environment
2	Know about roles within a distribution environment

It is expected that before the component is delivered, the Tutor/Assessor will have read the Qualification Handbook to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled.

Summary of Assessment

This component may be assessed through:

1) an internally set, internally marked and externally verified portfolio of evidence. The information on the following pages details what the learner must successfully complete to achieve the component. Knowledge that must be demonstrated by the learner is highlighted in purple and any associated assessment requirements have been provided. Assessment verbs are displayed in *italics* and expectations for these at each level, along with information on different assessment methods, are available in 'A Guide to Assessing AIM Awards Qualifications' on the AIM Awards website (www.aimawards.org.uk).

This document has been designed to be used as a Record of Learner Achievement Form; Assessors must make it clear to Internal and External Verifiers where achievement of each standard has been evidenced. Once the work has been marked and signed off as meeting the standards by the Assessor, final feedback should be provided to the learner.

Or

2) an externally set, externally marked online Multiple Choice Question (MCQ) exam. The online multiple choice exam must be invigilated by an AIM approved invigilator. Further information on our requirements is detailed in the qualification handbook.

Where a component may be assessed through either portfolio of evidence, or an externally set, externally marked MCQ exam, the centre must choose one of these assessment methods for the assessment of the component.

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1 The learner will know about the distribution operations environment

The learner must know:		Assessment Requirements		Evidence Location
1.a	What is meant by the term 'distribution operations'	Learners must <i>state</i> what is meant by the term 'distribution operations'.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
1.b	A distribution centre process	Learners must <i>identify</i> the process used to move goods in, through and out of a specific distribution centre.		
1.c	The equipment used to support distribution operations	Learners must <i>list</i> a minimum of two types of equipment used to support any stage of the process to move goods in, through and out of a specific distribution centre.		
1.d	The difference between distribution operations and warehousing operations	Learners must <i>identify</i> a minimum of two ways in which distribution operations differ from warehousing operations.		

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2 The learner will know about roles within a distribution environment

The learner must know:		Assessment Requirements		Evidence Location
2.a	The roles required for an effective distribution centre process	Learners must <i>state</i> a minimum of two roles employed at any stages of a specific distribution centre process.	The following assessment methods may be used to support the assessment of this standard: <ul style="list-style-type: none"> • Written tasks/questions and answers • Oral questions and answers • Group discussion • Written or pictorial information This list is not exhaustive and other appropriate assessment methods may be used.	
2.b	The skills required for different roles in the distribution centre process	Learners must <i>list</i> a minimum of two skills required by a minimum of two roles employed at any stages of a specific distribution centre process.		

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Final Tutor Feedback (Strengths and Areas for Improvement):

Learner Submission Declaration

I declare that this is an original piece of work and that all of the work is my own unless referenced.

Assessor Declaration

I confirm that this learner's work fully meets all the assessment requirements listed above at the correct level and that any specified evidence requirements have been addressed.

Assessor: _____ **Learner:** _____ **Date:** _____

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Document Version History

<i>Version Number</i>	<i>Date</i>	<i>Description</i>
2	June 2021	MCQ assessment option available for this component (details on page 2)

It is expected that before the component is delivered, the Tutor/Assessor will have read the Qualification Handbook to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled.