



Component level	1
Component guided learning hours (GLH)	27
Ofqual component reference number	T/616/1278
Component sector	6.2 ICT for Users

Component summary

This component gives the learner the knowledge and understanding of the basic principles of internet safety including understanding the risks associated with using the internet, safeguarding self and others when working online, maintaining data security and following guidelines and procedures.

This component includes elements from the National Functional Skills content for Digital Skills and is referenced where appropriate to the Digital Functional Skills Content (DFSQ content) for this level.

Full information can be accessed at [Digital functional skills qualifications: subject content - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

This component has **four** learning outcomes

1	Understand the risks that can exist when using the Internet
2	Be able to safeguard self and others when working online
3	Be able to take precautions to maintain data security
4	Be able to follow legal constraints, guidelines and procedures which apply when working online

Summary of assessment

This component is assessed through an internally set, internally marked, and externally verified portfolio of evidence. Our expectations on assessment and the evidence we require is detailed in the AIM Specification available on our website (www.aimgroup.org.uk).

Or

An externally set, externally marked online Multiple-Choice Question (MCQ) exam. The online multiple-choice exam must be invigilated by an AIM approved invigilator. Further information on our requirements is detailed in the specification.

Where a component may be assessed through either of portfolio of evidence, or an externally set, externally marked MCQ exam, the centre must choose one of these assessment methods in the assessment of the component.

Centres must devise assessment activities to meet the assessment criteria below if the assessment is by a portfolio of evidence:

Learning outcomes	Assessment criteria
<p>The learner must:</p>	<p>The learner must be able to:</p>
<p>1. Understand the risks that can exist when using the Internet</p> <p>(DFSQ L1 5.4)</p>	<p>1.1 Identify a minimum of three risks to user safety and privacy</p> <p>1.2 Identify a minimum of three risks to data security</p> <p>1.3 Identify a minimum of three risks to system performance and integrity (including worms, trojans and ransomware)</p> <p>1.4 Outline how to minimise Internet risks</p> <p>1.5 Outline factors that affect the reliability of information on websites</p>
<p>2. Be able to safeguard self and others when working online</p> <p>(DFSQ L1- 5.2)</p>	<p>2.1 Take appropriate precautions to ensure own safety and privacy</p> <p>2.2 Protect personal information online</p> <p>2.3 Carry out checks on other’s online identity</p> <p>2.4 Describe the forms and features of cyberbullying</p> <p>2.5 Identify when and how to report online safety issues</p> <p>2.6 Identify where to get online help and information on e-safety</p>
<p>3. Be able to take precautions to maintain data security</p>	<p>3.1 Take appropriate precautions to maintain data security</p> <p>3.2 Take appropriate precautions to maintain system performance and integrity</p> <p>3.3 Use appropriate browser safety and security settings</p> <p>3.4 Use appropriate client safely and security settings</p>
<p>4. Be able to follow legal constraints, guidelines and procedures which apply when working online</p>	<p>4.1 Identify legal constraints on the uploading and downloading of software and other digital content</p> <p>4.2 Identify legal constraints on online behaviour</p> <p>4.3 Correctly observe guidelines and procedures for the safe use of the internet</p>

The following assessment method **must** be used in the assessment in learning outcome two, three and four of this component:

- Observation of learner practical ability



The following assessment methods can be used in the assessment of this component:

- Written tasks/questions and answers
- Oral questions and answers
- Group discussion
- Learner log/reflective journal
- Observation of practical ability
- Expert witness evidence
- Professional discussion
- Report

This list is not exhaustive and other appropriate assessment methods may be used.

Resources

Please note that present digital functional skills standards only observe 2 levels: Entry Level and Level 1 only. DFSQ content mapping to AIM learning outcomes has been linked accordingly. More information can be accessed at [Digital functional skills qualifications: subject content - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/digital-functional-skills-qualifications-subject-content)

<i>Version number</i>	<i>Date</i>	<i>Description</i>
1	Nov 2022	Document created

Notes

It is expected that before the component is delivered, the Tutor/Assessor will have read the Qualification Specification to ensure all conditions regarding Rules of Combination, delivery, assessment and internal quality assurance are fulfilled.